



## **BY-LAWS OF THE BURT AND MULLETT STUDENT CHAPTER**

OF THE AMERICAN CONGRESS ON SURVEYING AND MAPPING

AT

FERRIS STATE UNIVERSITY BIG, RAPIDS MICHIGAN

(Established at September 27, 1974)

### **BY-LAW I – AUTHORITY**

These By-Laws are promulgated under the authority provided in By-Law IV of the 1968 Constitution and By-Laws of the American Congress on Surveying and Mapping as amended hereinafter referred to ACSM Constitution and ACSM respectively. Any provisions in these By-Laws which may be, or may become at variance with the ACSM Constitution, as the same now exists, or as amended in the future, will be subordinate thereto, or revised, as may be required to produce conformity with the superior document.

### **BY-LAW II – NAME AND OBJECT**

1. This organization shall be called The Burt and Mullett Student Chapter of the American Congress on Surveying and Mapping.
2. The activities of the Student Chapter shall be directed to the following objectives:
  - a. Develop professional ethics
  - b. Develop Scholarship
  - c. Promote progressive methods in Surveying and Mapping

### **BY-LAW III – MEMBERSHIP**

Any Student member of ACSM who is also a member of the student body of Ferris State University is eligible for membership in this Chapter.

### **BY-LAW IV- OFFICERS**

1. The officers of the Chapter shall be a Chairman, Vice-Chairman, Secretary and Treasurer, 4 directors, and other elective or appointive officers as may suit the need of the Chapter. These officers shall constitute the Board of Direction, hereinafter referred to as the Board.

2. The Chairman of the Chapter will be elected by the membership at large from a term of one year. The Chairman shall be the chief executive officer of the Chapter; shall preside at all meetings of the Chapter and of the Board; shall appoint, with the approval of the Board, the standing and special committees; and perform such other duties consistent with the objectives of the Chapter as are deemed necessary to the efficient performance of the office.
3. The Vice-Chairman of the Chapter will be elected by the membership at large for a term of one year. The Vice-Chairman shall preside at the meeting of a Chapter and of the Board in the absence of the Chairman, and discharge the duties of the Chairman in the event of his disability or in case of a vacancy in that office.
4. The Secretary of the Chapter will be elected by the membership at large for a term of one year. The Secretary shall fulfill the duties normally attached to such offices; conduct necessary correspondence, take and keep minutes of the meetings of the Chapter and of the Board, and submit an annual report to the Executive Director of ACSM prior to the ACSM Annual Meeting which shall include:
  - a. The names of officers and Student Members of the Chapter
  - b. The date, attendance, principal speakers, and other pertinent information for each formal meeting of the Chapter which was conducted during the previous year.
5. The Treasurer of the Chapter of the Chapter will be elected by the membership at large for a term of one year. The treasurer shall fulfill the duties normally attached to such office, such as keeping the financial records of the Chapter.
6. The 4 Directors shall be elected for a term of one year. One director shall be elected by the members of each class: Freshman, Sophomore, Junior, and Senior. The Directors shall aid in the management of the affairs of the Chapter, shall furnish counsel, and shall participate in all official actions of the Board.
7. Terms of office will begin immediately after the election.
8. The Board shall have the general management of the affairs of the Chapter, and shall have the authority to determine policies and procedures of the chapter with the concurrence of the Faculty Advisor; providing such actions are in conformity with the provisions of ACSM, and have, where needed, been approved by ACSM authority. The Board shall have authority to fill any vacancy in an elected office of the Chapter which occurs during an un-expired term.
9. A Faculty Advisor, who is a member of the surveying faculty and also a Corporate Member of ACSM shall be appointed by the President of ACSM in conformity with By-Las IV to ACSM Constitution for a term of three years, which term shall begin at the time of an ACSM annual meeting.

10. A Contact Member, who is a Corporate Member of ACSM and preferably not engaged in teaching, shall be appointed by the President of ACSM in conformity with By-Law IV to ACSM Constitution for a term of three years, which term shall begin at the time of an ACSM Annual Meeting. The Contact Member will serve as a liaison between the Student Chapter and the ACSM Sections and Affiliates.

#### BY-LAW V – ELECTIONS

1. Election of officers will be by majority vote in an open meeting scheduled by the Faculty Advisor during the first month of the Fall Term of each school year. A majority vote of those in attendance shall determine the officers elected.
2. Nominations for officers of the Chapter shall be made by a nominating committee composed of three Student Members. The Nominating Committee will be appointed by the Chairman.
3. To be eligible for office, a member must maintain a two point five (2.5) or better honor point average.

#### BY-LAW VI – MEETINGS

1. Meetings of the Chapter may be held at a time and place determined by the Board except for the initial meeting of each year which will be held as specified by By-Law VI. A quorum of  $\frac{1}{2}$  of the Student Members is required to transact the financial and or official business of the Chapter.
2. Meetings of the Board of Direction shall be held at such time and place as may be determined by the Chairman, or in response to a petition by no fewer than three members of the Board. Three – fourths ( $\frac{3}{4}$ ) members of the Board shall constitute a quorum for the transaction of official business, and they shall be governed by a simple majority vote.

#### BY-LAW VII – DUES

1. The annual dues shall be \$15.00.
2. Annual dues are payable on or before October 1.

#### BY-LAW VIII

1. When the need arises, the Chairman is authorized to appoint an ad hoc committee.

#### BY-LAW IX – AMENDMENTS

1. Any amendment to these By-Laws may be proposed at any regular meeting, to be adopted, the amendment must receive a 60% affirmative vote at the following meeting.

## BY-LAW X – RULES OF PROCEDURE

1. The order of business of all meetings shall be conducted in accordance with Roberts's Rules of Order.

## AMENDMENTS

1. Upon the recommendation of the Students Affairs Advisory Committee of Ferris State University the following changes are made in By-Law V – Elections

In Section 1, the last sentence which reads,

“A majority vote of those in attendance shall determine the officers elected.”

Shall be understood to mean,

“A majority vote of those members in attendance shall determine the officer elected.”

In By-Law V – Elections, Section 2 shall include the following provision,

“Nominations for officers of the chapter may also be made by nominations from the floor by those members in attendance.”